

**Oak Leaf Festival Parade  
Downtown Oak Hill, WV  
Saturday, September 2, 2017 at 5:00 PM  
Entry Deadline: Friday, September 1, 2017**

**Parade Entry Form**

Applicant Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Email \_\_\_\_\_

**TYPE OF ENTRY**

\_\_\_\_ Civic group, club, school, scouts, nonprofit organization, government entity, political party, etc.

\_\_\_\_ Business

\_\_\_\_ Other: \_\_\_\_\_

**DESCRIBE ENTRY:**

Decorated vehicle - \_\_\_\_\_

Type of Vehicle? \_\_\_\_\_

How many? \_\_\_\_\_

Float - (Truck pulling trailer) \_\_\_\_\_

Horse(s) – How many? \_\_\_\_\_

Walking – How many? \_\_\_\_\_

Other \_\_\_\_\_

Will group be performing? Yes No If yes, please describe \_\_\_\_\_

I have read the rules and regulations for the Oak Leaf Festival Grand Parade and will share them with other members of my group. I understand that if the rules are broken, I will be asked to leave the lineup and may not be allowed to participate in the parade in the future.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Complete entry form and return to:

Oak Leaf Festival Parade

309 NE Wilson St.

Oak Hill, WV 25801

For more information contact Cat Merritt at [biscuit724@suddenlink.net](mailto:biscuit724@suddenlink.net) or 304-640-0982.

Oak Leaf Festival Grand Parade Rules  
Saturday, September 2, 2017 at 5:00 PM

1. ALCOHOL, FIREARMS, DRUGS OR MISCONDUCT WILL NOT BE PERMITTED! Firearms or weapons of any kind may NOT be used as props.
2. DISPENSING OF CANDY is permitted. Please use caution to avoid children running into the street.
3. SCHEDULE – The parade begins at 5:00 p.m. on Saturday, September 2. Lineup begins at 3:00 p.m. Please do not arrive later than 4:30 p.m. All emergency vehicles, and entries with animals are asked to line up at the parking lot beside Tractor Supply. All marching bands and performing groups that will be walking will line up at Calvary Baptist Church. All other floats, vehicles, and participants will be lining up at Highlawn Cemetery (across from Calvary Baptist Church).
4. ENTRY NUMBERS – Entries will line up in the order than they arrive with exceptions left to the discretion of the festival committee.
5. ASSIGNED LOCATIONS – Line-up areas include: All emergency vehicles and entries with animals are asked to line up at the parking lot beside Tractor Supply. All marching bands and performing groups that will be walking will line up at Calvary Baptist Church. All other floats, vehicles, and participants will be lining up at Highlawn Cemetery (across from Calvary Baptist Church).
6. PARADE ROUTE – From the line-up at Tractor Supply the parade will travel down Main Street to the intersection with Jones Avenue, then turn down Jones Avenue to Park Street. At the Jones Avenue intersection participants may either proceed out of the lineup towards Collins Middle School or down Park Street to the City Park. Please keep in mind that the Fireman’s Rodeo is held near the City Park and that area will be congested.
7. **DO NOT PASS OR GO THROUGH any parade unit during the parade**, unless car trouble has prohibited forward progress. If car trouble exists, pull off to the side of the street, and an official marshal will assist.
8. Sponsor will not be responsible for any accidents occurring before, during or after the parade.
9. If your entry includes sirens, please limit their usage. The sirens can frighten children and animals and make it difficult to hear performing groups in the parade lineup.
10. All performing units are required to execute their routines at parade speed. Performances must not cause other units to stop. An interval of 10 feet must be maintained at all times.
11. Walking groups must be within 6 feet of their designated position.
12. Marching bands must play or have a cadence throughout the entire parade route.
13. Horses must be diapered or have someone following behind them to clean up any mess left behind.
14. In the event of rain, the parade will proceed as scheduled. In the event of severe weather the parade will be canceled. Notice of cancellation will be posted on the Oak Leaf Festival Facebook page.
15. These rules are subject to change on short notice. Advance notice of any changes will be given as early as possible and will be posted on the Oak Leaf Festival Facebook page.
16. Failure to comply with the parade rules will result in removal from the parade (even if in progress) and/or not being allowed to participate in the future.
17. BE SAFE AND HAVE FUN!